**Louisiana State Board of Private Investigator Examiners**

 **December 01, 2020 - Board Meeting Minutes**

**Call to Order**

The meeting was called to order by Lance Wallace, on Tuesday, December 01, 2020, at 9:06 a.m., at 7414 Perkins Rd., Suite 120, Baton Rouge, Louisiana.

**Roll Call**

Present: Lance Wallace, Annette Kovac, Marcal Poullard, Paul Dugas, Kennith Landry, and Executive Director, Pat Englade

Absent: Jonathan Mitchell and Tim Asmussen

Finding a quorum present, the regular order of business began.

Mr. Wallace led the members and audience in the Pledge of Allegiance.

**Approval of the Minutes**

**Motion:** Mr. Wallace made a motion to approve the minutes of the October 06, 2020 board meeting. The motion was seconded by Mrs. Kovac and passed unanimously.

**Public Comments**

Mr. Wallace opened the floor for public comments. There were no public comments.

**Approval of New Agency Applications**

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Michael Grubowski**. The motion was seconded by Mr. Poullard. Mr. Grubowski was not present. **Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Jenny Tripkovich.** The motion was seconded by Mr. Landry. Ms. Tripkovich was present.

**Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Corey Vaccaro**. The motion was seconded by Mr. Poullard. Mr. Vaccaro was not present.

**Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Approval of New and Previously Considered Agency Applications**

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Kenneth Whiteman**. The motion was seconded by Mr. Landry. Mr. Whiteman was present.

**Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Cathy Ross**. The motion was seconded by Mr. Poullard. Ms. Ross was present.

**Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Amend Agenda to go into Executive Session**

**Motion:** Mrs. Kovac made a motion to go into executive session regarding the agency application of Consandra Charles at 9:27 am. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to go back into regular session at 10:45 am. The motion was seconded by Mr. Wallace. **Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to approve the agency application of **Consandra Charles**. The motion was seconded by Mrs. Kovac. Ms. Charles was present.

**Roll Call Vote:** Mr. Poullard - yes, Mrs. Kovac – yes, Mr. Dugas, and Mr. Landry – yes. The motion passed.

**Approval of Apprentice List**

**Motion:** Mrs. Kovac made a motion to approve the Apprentice applications starting with Givoani Serio and ending with Thomas Spell. The motion was seconded by Mr. Wallace and passed unanimously.

**Approval of Individual List**

**Motion:** Mrs. Kovac made a motion to approve the Individual applications starting with Brian Friesing and ending with Fredrick Buckley. The motion was seconded by Mr. Wallace and passed unanimously.

**Approval of Journeyman List**

**Motion:** Mrs. Kovac made a motion to approve the Journeyman applications starting with Germain Jolivette and ending with Hunter Harwell. The motion was seconded by Mr. Wallace and passed unanimously.

**Financial Report**

**Motion:** Mrs. Kovac made a motion to approve the financial report which was read aloud by Mr. Landry. The motion was seconded by Mr. Wallace and passed unanimously.

**Motion:** Mr. Wallace made a motion to approve the 2021 budget. The motion was seconded by Mrs. Kovac and passed unanimously.

**Motion:** Mr. Wallace made a motion to approve the 2019-2020 audit report. The motion was seconded by Mrs. Kovac and passed unanimously.

**Investigatory Officer’s Report**

**Motion:** Mrs. Kovac made a motion to approve the investigatory report which was read aloud by Mr. Landry. The motion was seconded by Mr. Wallace and passed unanimously.

**Training**

**Motion:** Mr. Wallace made a motion to approve the list of 40-hour course contracts with Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, LSU Alexandria, LSU Eunice, LSU Shreveport, McNeese State University, South LA Community College, University of LA at Lafayette, and University of LA at Monroe. The motion was seconded by Mrs. Kovac and passed unanimously.

**Motion:** Mrs. Kovac made a motion to exempt Osmond McMahon and Salvatore Grasso from the forty-hour course. Both individuals are still required to take and pass the exam. The motion was seconded by Mr. Wallace and passed unanimously.

**Adjournment**

**Motion:** Mr. Wallace made a motion to adjourn the meeting. The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Poullard – yes, Mrs. Kovac – yes, Mr. Dugas – yes, and Mr. Landry – yes. The motion passed. The meeting adjourned at 10:55 a.m.